

Functional Specification

Create™ V9

PowerPoint	No. Of Options
Agenda from Sections	
Agenda from Slide Titles	
Agenda including Appendices	
Agenda including Subsections	
Agenda with Side-by-Side Layout	
Agenda Section and Appendix number toggle	
Agenda with Hyperlinks	
Automatically update file path on save	
Change Layout	
Colour palette	32
Compress Table Column	
Compress Table Row	
Customised Document Masters (e.g. Printbook, Screenshow)	Printbook
Default Presentation	
Draft On/Off	
Format table cells in variety of styles	15
Format whole table in variety of styles	8
Help (built in web-browser)	
Insert Appendix Divider	
Insert Auto text (e.g. Slide title, subtitle, message box, call out, source/footnote)	20
Insert Blank Slide	
Insert Calendar (e.g. 4 months)	4 months
Format Fraction	
Insert Layout slides with Preview (e.g. single, side by side, 4 per slide, etc.)	80
Insert Library Slides with Preview (e.g. chevrons, organograms, process flow, maps)	100
Insert Picture	
Insert Secondary Logo, Optional Group Name, Location (if required)	
Insert Section Divider	
Insert Table	
Insert Table from Excel Clipboard	
Make Subtitle (format selected text to nominated style & position)	
Make Title (format selected text to nominated style & position)	
Map Markers	

PowerPoint	No. Of Options
Map palette	32
New Presentation	
Quick Slides (e.g. 1 up , 2 up 4 up) ^A	3
Package Linked Files	
Paste Subset of Table Data	
Register Create option	
Reminder Text	
Repeating Agenda	
Select (by shape, by colour, by line style)	
Show/Hide document file path location	
Show/Hide slide number	
Swap Shapes	
Unregister Create	
Update (All, Agenda or Charts & Tables)	3
Update Document Setup	
User Settings (e.g. location, date format, paper size)	Date format
View Data Source (View, Change, Update, Disconnect)	4

Excel	No. Of Options
Add Average Line or Area	
Add Data Labels	
Add Superscript	1, 2, 3
Copy Subset of Data	
Custom Chart Wizard (e.g. bubble, timeline, bar gantt, waterfall, xy scatter, price/volume, column on 2 axis, stacked column)	8
Divide/Multiply x 1,000	
Divide/Multiply x 100	
Divide/Multiply x 10	
Format Chart for Excel	
Format Chart for PowerPoint	
Format Chart for Word	
Format Excel Table	
Pie Chart Labels	
Help (built in web-browser)	
Preview Resized Only	
Preview Fully Formatted	
Remove Data Labels	
Separate Legend (Create 2003 only)	
Set Axis Labels	
Switch Axes	
Tear-off colour palette	

^A Feature only available in Create 2007

To PowerPoint Chart Fully Formatted
To PowerPoint Chart As Is
To PowerPoint Chart Resized Only
To PowerPoint Table As Is
To PowerPoint Table As Picture
To PowerPoint Table Fully Formatted

Functional Specification

Create™ V8

*Functional Specification – Create Word (available in V8)**

Word Documents	No. Of Options
Add cover image (if required)	
Add Superscript	
Configure TOCs	
Update TOCs	
Copy Linked Table/Chart	
Customised Document Masters (e.g. Info Memo, PPM, Newsletter)	Proposal, Special Report, Marketing Pack Insert, Newsletter
Edit Placeholder Title	
Format cells in variety of styles	4
Format Table of Contents	
Format whole table in variety of styles	4
Compress Row/Column	
Insert Exhibit (Single, Double, Placeholder only)	3
Insert Fraction	
Insert Landscape Page	
Insert Portrait Page	
Insert Table	
Insert Table from Clipboard (origination Excel)	
Insert Table of Appendices	
Insert Table of Contents	
Insert Table of Exhibits	
New Document Dialogue (customised per document)	
Package Linked Files	
Paste Picture	
Purge Deleted Linked Objects	
Secondary logo	
Show/Hide document file path location	
Styles Toolbar (customised for each document)	

Word Documents	No. Of Options
Update (All, TOC, or Charts & Tables)	
User Settings (e.g. date format, paper size)	Date format
Data Source (View, Change, Update, Disconnect)	

Word Stationery - Additional functionality for these document types only	No. Of Options
Customised Document Masters with logo & address identical to pre-printed stationery	Letter
Show/Hide Letterhead	On Letter document only
User Settings (e.g. location, date format)	Date format, Office location

Excel	No. Of Options
To Word Chart Fully Formatted*	
To Word Chart As Is*	
To Word Chart Resize Only*	
To Word Table As Is*	
To Word Table Fully Formatted*	